

# Kelsall PPG Meeting

## Thursday 21 January 2021

### held by conference call

## Minutes

**Present :** Caroline Stein (Chair), Alan Bottomley (Vice Chair), Michele Elvin (Secretary), Dr Claire Baker, Julie Johnson, Jen Bottomley, Arthur Wycherley, Nick Kuszniir, Fiona Smith, Alan and Ann Parsons, Rena Gardner, Monica Howarth, Davina Crawford-Young

#### **Apologies**

None

#### **Minutes of the last meeting**

Jen noted that the precise amount collected for the bookstall in 2020 is £2,911. Also, that Emma Salisbury who has shown personal commitment to managing the bookstall is incorrectly stated in the previous minutes as working for the Coop. Apologies to Emma for this mistake.

#### **Matters Arising from the Minutes**

None not covered on the agenda

#### **Chair's report**

Caroline welcomed Davina back to the PPG.

The PPG has received praise for their part in the success of the flu vaccination programme held in the community centre. Many comments have been made concerning the safety and professionalism of the whole patient experience. Special thanks go to Alan and Jen for organising the volunteer rota which helped everything to run so smoothly.

The PPG has also worked hard to get important messages, on behalf of the medical centre, out to the community around the Covid vaccination programme. It shows how important the PPG website and Facebook pages are in spreading these important facts. Caroline thanked Nick for working diligently to keep the website up to date.

Caroline reported that, although it may be a nuisance to drivers, it was exciting to see the builders knock through onto Chester Road. This will be the main access to the medical centre, housing and hub development. Caroline reported that the developers have told the trustees that the steel framework is due to be erected in mid-February.

However, due to the delay in building works and a lack of photo opportunities Caroline has decided to delay putting an article in Kadrass this month until the next edition in the spring.

Trustees had a very positive meeting with Castlemead and Assura on 20 January and the inside of the space is currently being developed. We have also compiled an equipment list which we are using to apply for grants to help kit out the Hub.

Caroline reminded the group that the PPG were in talks with Mind about a future partnership, after much deliberation and the devastating effect of Covid on their activities, Mind are not in a position to take on a new challenge, but they were happy to help in a consultation capacity if the PPG required. The PPG has also had talks with Healthbox with a view to partnership. These talks are continuing, and Caroline will update the group when more details are available. Healthbox work with the Rural Alliance and provide Kelsall's 2 social prescribers, Claire and Lindsay. Healthbox's operation is very much aligned with the concept of the Hub.

### **Update on the Medical Centre**

Claire confirmed that the practice has twice monthly meetings with the developer. At this point there is nothing further to report.

### **Covid Vaccine Update**

Claire reported the surgery has almost completed all vaccines for the 80+ age group and the care home. Housebound patients will be vaccinated tomorrow (Friday 22 January). Vaccines for 70+ are due to start next week and to be completed by mid-February. The pace of delivering the vaccine will be influenced by the vaccine supply chain.

Julie reported that the surgery is setting up Accubook which provides mobile phone technology to speed up bookings, but more staff are needed.

The CWAC CCG anticipate that all over 70s and clinically vulnerable patients will be vaccinated by mid-February and over 60s by 19 April.

Kelsall Medical Centre is part of the Rural Alliance PCN (Primary Care Network) and Julie explained that The Alliance is responsible for delivering the vaccine to all of their patients. The vaccine is delivered to the Alliance which then apportion it to each of the surgeries for their patient list. This is then administered at the Cheshire View.

Julie reported that on 7/8/9th January, 1,110 vaccinations were carried out to the over 80s and on the 13/14/15th January a further 1,166 patients received the vaccine.

The vaccine for the housebound and the care home has been supplied separately from the allocation given to the Rural Alliance.

Claire said that the practice was going back through patient lists methodically to ensure that no one is missed for vaccination from any category, e.g. a patient who is unwell when contacted to come for the vaccine.

Caroline noted that the Countess Hospital in Chester was to be featured on NW News for two consecutive nights.

Claire noted that the surgery is seeing many more Covid positive cases. Everyone needs to be mindful of the situation.

**Action:** Alan to liaise with Julie on content of a message to be sent out to the PPG mailing list about the vaccine process, progress and timing. Caroline to share with Alan some testimonials about receiving the vaccine.

## **Wellbeing Hub – Marketing & Management**

Alan reported that the request for volunteers has been updated. New trustees are also being sought to grow the number of trustees overall. 5 potential trustees have been identified to date. Alan noted that Facebook communication had not delivered much of a response and this maybe because younger working families may not have the time available for volunteering and being a trustee. An advert is also to be placed in KADRAS.

Jen reported that originally there were 69 volunteers but the number was now reduced to 22 following an email to update the list. Jen followed up 47 non-responses with a personalised email. This resulted in a further 15 positive responses.

Therefore, there is a total of 37 volunteers plus PPG members. Of the responses, there are 6 people interested in programming and who sent CVs. Volunteers include two people with qualifications in dealing with people with mental health issues and one younger IT specialist.

## **Fundraising**

Due to Covid, there are no live fundraising activities currently. It was noted that the tile campaign is ready to launch when possible.

Fundraising has concentrated on identifying people who are prepared to convert their bonds to donations and when they do so to Gift Aid those donations where possible. Alan reminded the group that 730 bonds had been sold with a total value of £73,000. So far 108 bonds have been converted to donations. The group thanked Jen for her hard work and levels of conversation rate.

## **Any Other Business**

Alan asked the surgery if it would be possible for the PPG to access patient emails for the purpose of circulating news, as the number of surgery patients who had actively signed up to be part of the PPG circulation list represented a relatively small number of total patients. Julie confirmed that it was the objective to undertake this with the support of the surgery's IT expert but that setting up Accubook was the current priority.

Julie reported that the surgery had recruited 2 new receptionists and replaced 1 health care assistant. In the new surgery building, the practice hoped to use existing staff to their full skill capabilities.

## **Date of next meetings**

**Next Meeting** : on **18 March at 5.30 p.m.** via Microsoft Teams. Any apologies to the Secretary, Michele Elvin. Date of the **following meeting** is **Thursday 13 May.**

There being no other business the meeting closed at 18.14.