

# Kelsall PPG Meeting

## Thursday 18 June 2020

### held by conference call

## Minutes

**Present :** Humphrey Claxton (Chair), Caroline Stein (Vice-Chair), Michele Grant (Secretary), Dr Claire Baker, Julie Johnson, Alan Bottomley, Jen Bottomley, Arthur Wycherley, Nick Kuszniir, Fiona Smith, Alan and Ann Parsons, Rena Gardner, Monica Howarth

#### **Apologies**

None received

#### **Minutes of the last meeting**

Agreed.

#### **Matters Arising from the Minutes**

None not covered on the agenda

#### **Update on the Medical Centre**

Claire reported that the Old Bank Surgery used by the Tarporley doctors is being made available for Kelsall surgery to undertake appointments with shielded and other vulnerable patients. The surgery is seeing local cases of Covid-19.

There has been one design team meeting with discussions on internal layout for the new medical centre. They are still changing the design to reflect new requirements coming out of Covid-19 guidelines. This includes not being able to have an open reception. Also the Wellbeing Hub may not have the layout as originally planned. There is a need to discuss with trustees the toilets for the Hub and the transit issue part of the Cooperation Agreement. It will be important to sort the Cooperation agreement over the next four weeks.

There are still issues with roads but the builders will begin on site very soon. They do not yet have a start date and builders are facing supply chain challenges emerging from Covid-19. The medical centre and the residential development will now be built at the same time rather than sequentially.

The doctors have met with the Project Manager for the Centre's design.

James Burchell is the new Head of Estates for the CCG and the practice is building a good relationship with him. There has been a change in personnel since the merger of the CCGs and the Kelsall surgery had lost continuity of good relationship with individuals. The majority of consultants have been lost in the merger. Kelsall surgery is the only CCG project moving forward as far as the doctors are aware.

**Action:** Julie to let the trustees know available dates for a meeting about the Cooperation Agreement.

## **Friends and Family**

There were 21 responses in May. All responses said they would recommend the surgery. There were very positive responses on the care and consideration of the surgery team.

Claire raised the issue of how to manage the flu campaign this year because of distancing. She anticipates a bigger uptake and people not being able to park for 15 minutes. The possibility of using the Community Centre and possibly a marquee arrangement were discussed. There would be a need to do vaccines at weekends. Flu vaccines from the surgery are scheduled to start at end September to allow for slow delivery of the vaccines to surgeries. The vaccines tend to get delivered to pharmacies first.

**Action :** The PPG committed to working out a system with the surgery and help to implement it.

## **Other Business**

The surgery is unable to use zoom, so future meetings will be via Microsoft Teams.

**Action:** Julie to arrange a Microsoft Teams test meeting for everyone 24 hours before the next PPG meeting to ensure no time is lost at the meeting on connecting up. Michele to send Julie names and emails of all PPG members.

Humphrey said he had been informed by the Parish Council that there were 11 Covid-19 deaths in the area and asked whether this number was familiar to the surgery. Claire said this appeared likely and depends on the 'area' and which data is being used for reporting.

Humphrey was concerned that we send PPG information to people on a Wellbeing Hub database. However, Jen reported that people were very happy to receive this information regularly. Claire reported that she was getting good feedback from patients on PPG information circulated. It was suggested that the database should be promoted on Facebook to encourage more people to receive information about what was happening.

## **Date of next meetings**

**Next Meeting : Thursday 30 July at 5.30 p.m.** via Microsoft Teams. **Practice Microsoft Teams call at 6.00 p.m. 29 July.**

**Action:** All PPG members to download Microsoft Teams. Click here to download.

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>

Julie to initiate Microsoft Team meeting invitation for 29 test.

There being no other business the meeting closed at 18.21