

# Kelsall PPG Meeting

## Thursday 21 April 2022

### held by conference call

## Minutes

**Present :** Caroline Stein (Chair), Alan Bottomley (Vice Chair), Michele Elvin (Secretary), Dr Claire Baker, Jen Bottomley, Nick Kuszniir, Alan and Ann Parsons, Fiona Smith, Lorraine Hammond. Monica Haworth, Julie Johnson, [REDACTED]

### **Apologies**

None

### **Minutes & Matters Arising**

Accepted. No matters arising not covered in the meeting.

### **Chair's report**

Caroline introduced [REDACTED] the new part time manager for the Wellbeing Hub. Caroline took the manager to visit the new medical centre site on her first day along with Alan, Jen and Lorraine. Everyone was very impressed with the enormous amount of space available compared with the current medical centre. The internal work continues at pace and the builders have just started to work externally on the levels around the buildings. The completion date is still very flexible which is frustrating for all.

Erin has been invited to join the PPG as a young person representative and a possible future medic.

Caroline attended the PPG Chairs West Cheshire meeting 29/3/22. It was a face-to-face meeting and sadly was poorly attended in part due to a spike in Covid. The following was discussed and there was time to network as well which was very useful. Key areas covered at the meeting:

1. A session on communication and engagement which was part of a larger piece of work across the whole of West Cheshire by the ICP (Integrated Care Partnership). The results and recommendation will be published and our PPGs may benefit from these ideas. At present Village Surgeries have a bimonthly newsletter, Malpas have a regular article in the local Link magazine and Kelsall are using Facebook and their website.
2. The PPG Chair survey was discussed but it was felt in general our rural practices were performing above average compared with the city practices.
3. We had a general update from Ali Wheeler ICP on primary care but this is not her area of expertise. Nothing new was mentioned except the disparity in the size of some GP patient list and how this was unfair and needed to be standardised. As far as the Rural Alliance is concerned Malpas has the largest weighting.

Caroline gave an update of the PCN (Primary Care Network) PCN Board.

Julie is creating a family tree of the social prescriber link workers with their roles and locations, clinical pharmacists and other associated health care professionals. Starting with Kevin Gately the

new manager of the PCN. This will help all the PPGs understand what is available within the whole PCN.

The direct specifications for all practices have been announced which means there will be no further respite for Covid. Targets will return to their pre Covid levels which will result in extra pressure on all the GP practices.

Also, extended access will start in October, all practices are involved except the Village Surgeries. This means that 5 practices will cover Monday to Thursday 18.30 to 21.00, though this needs to be confirmed. Friday and Saturday will be covered by Primary Care Cheshire. A survey will be sent to all patients to gather the views of the whole range of patients to understand the needs for extended hours in the Rural Alliance. The PPG have requested they see the results.

The PCN are about to recruit a Care coordinator whose role is to monitor reports, searches and targets for all the practices.

Sharon Yates ICB Integrated Care Board is working with Countess of Chester hospital, Cheshire West Partnership and the Rural Alliance PCN to formulate a plan as to how they will use TWMH in the future to provide additional services for the community.

### **Update on the Medical Centre**

The surgery door will be open soon but the practice is encouraging patients to collect prescriptions outside surgery hours, if they can, to reduce traffic in the waiting room.

Kelsall Medical Centre is trialling a new social prescribing referrals system for the Rural Alliance called JOY. It connects into EMIS and helps collect data. Claire hopes it will connect into Livewell. The PPG website will continue to promote the Care Hub, though it does not feed into EMIS.

The electrics connection in the surgery is now a legal issue. Timescale for opening is slipping and it may be the autumn before the surgery opens in the new premises. Caroline said she has asked Jo and Nick (the developer and site manager) if the picture and timescale for the electrics is now clearer and awaits a reply. Claire has written Edward Timpson MP and has sent information to Fulcrum to push the matter forward.

Claire confirmed there will be a hearing loop in reception.

The Medical Centre have been allocated 2 notice boards so the PPG may have a space or we might have to purchase our own notice board.

The surgery is advertising for three posts – a Dispensary Manager (2 applicants are being interviewed); a Pharmacy Technician who will be a PCN and Kelsall resource; and an Administrator. The administrator advertisements have gone out.

### **Update on Care Community/PPG Chairs**

A £25,000 grant has been awarded for the following projects.

1. Run Rural Run, couch to 5K. This is already operating in Malpas and Tarporley. New run leaders will be trained and it will spread across the whole Rural Alliance.
2. A be-friending scheme based in Malpas and Kelsall.
3. Sensory Garden at the Wellbeing Hub in Kelsall.
4. Community transport scheme based in Malpas, using the existing minibus and a volunteer care sharing scheme. This will eventually spread across the Rural Alliance.

Our charity will manage the money for all but the Run rural run project. Caroline is working with Jane Colville to manage the Kelsall part of the scheme.

### **Wellbeing Hub update**

We are pushing forward.

### **Photography Competition**

The competition went live on Facebook and Instagram. We've had 1600 hits on Facebook but no submissions. There is some concern about the lack of response. There was a discussion about whether the community photos become less topical as Covid lockdown fades. It was thought that the Jubilee weekend and the Folk festival created opportunities.

It was suggested that an event at the school on May 8 created an opportunity to promote the competition and that it might be an idea to create some examples and put up on the website to inspire people to submit an entry. Another option suggested was to contact the school for submissions. There is also a piece going in KADRAS.

It was noted that anyone featured in a photo must have consent to their photo being made public and submitted for the competition.

### **PPG recruitment**

The sub group decided to delay the push to recruit more PPG members until nearer the opening of the Hub.

However, the new Logo has been agreed.

We have created documents for our constitution, TORs (Terms of Reference) and roles. These will be available on the website.

**Action:** Michele to circulate the documents with the minutes.

### **Any Other Business**

None

### **Date of next meetings**

**Next Meeting :** on **16 June at 5.00 p.m.** via Microsoft Teams. Any apologies to the Secretary, Michele Elvin. Date of the **following meeting** to be agreed.

There being no other business the meeting closed at 18.00 p.m.