

# Kelsall PPG Meeting

## Thursday 14 July 2022

### held by conference call

## Minutes

**Present :** Caroline Stein (Chair), Alan Bottomley (Vice Chair), Michele Elvin (Secretary), Jen Bottomley, , Alan and Ann Parsons, Monica Haworth, Julie Johnson, Dr Claire Baker, Nick Kusznir, Helen Ritchie.

### 1. Apologies & Minutes

Fiona Smith, Lorraine Hammond

Minutes Accepted

### 2. Matters Arising

Julie reported that she has chased the social prescribing link worker family tree. **The item to be kept as a live action.**

Michele had forwarded a video of the Hub with the minutes.

### 3. Chair's report

Caroline welcomed the new Wellbeing Hub Manager, Helen Ritchie.

She has been in post 6 weeks and is getting on with meeting relevant partners and those already involved with the project. She has created many of the policies we require and is starting to look at volunteering, training and recruitment. She has a meeting planned in the old medical centre to meet Julie and Janet Lees, project manager for the new medical centre project, next Thursday and Caroline suggested that, if Claire was available, it would be lovely for her to drop by and meet her properly. This meeting is to discuss shared costs and procedures between the medical centre and the Hub, waste, cleaning, sanitary collections, utility bills, fire protocols and lots more.

### 4. Update on the Medical Centre

Claire reported that recruitment for new staff is going well. Many applicants liked the Kelsall practice because it's small, with a new surgery building and the Wellbeing Hub. There have been good candidates with four people being interviewed next week. Therefore, the practice will be ready to launch into the new surgery with a full complement of staff. Claire is already thinking about additional future needs. Claire reported that the new pharmacy technician started this week.

Now the new surgery opening is closer, the practice wants to open up to more external communications and to maintain that once the new surgery is open.

Nick asked for the press release to put up on the PPG website because 50% of searches are for surgery news.

**Action:** Alan to send the press release to Nick.

Jen raised that September 12 is the next deadline for a KADRAS release.

#### **5. Update on Care Community (CC)/PPG Chairs**

There is nothing to update this month.

#### **6. Wellbeing Hub update**

We have signed the licence with Castlemead the builders and the outstanding works will be completed soon, painting, completion of the floor and suspended ceiling. We were successful with a grant application to help with equipping the hub and procurement will commence soon.

#### **7. Photography Competition**

Alan reported that despite resubmitting the details on social media and achieving 1050 hits, there continued to be a very low response to the competition. There had only been one further submission.

Erin had not come back with any progress on promoting it to schools.

Claire suggested we pause the competition until the launch.

**Action:** Alan to thank the small number of entrants and explain the competition has gone on hold.

The launch of the Hub was also raised and Helen noted the long led in time for dignitaries for diary commitments. Claire said the opening should be a soft launch with a formal launch later.

#### **8. Any Other Business**

On Saturday, Natalie Read the clerk to the parish council along with 3 friends are walking the complete Sandstone Trail. This is to raise funds in memory of her son Kieran who tragically took his own life in December last year. The money raised will be used by the hub to provide professional support for teenagers, young adults and their families suffering with mental health issues. Some of us are meeting at Urchin's kitchen itself (not the café) in Primrose Wood to wave the ladies on their way. Anyone is welcome to join us at about 9.50 a.m. £3,000 has been raised so far.

Monica noted that she runs a support group for people bereaved through suicide and hoped to run a small support group in the Wellbeing Hub.

**9. Next Meeting : on 18 August at 5.00 p.m.** via Microsoft Teams. Any apologies to the Secretary, Michele Elvin. Date of the **following meeting is 22 September.**

Monica offered her apologies for the September meeting.

There being no other business the meeting closed at 17.36 p.m.